



SPECIFIC CRITERIA FOR NOMINATIONS

The LeadingAge Minnesota Nominating Committee must ensure that it brings forward the best slate possible for leadership in our Association. We encourage you to submit candidates that you know have the leadership talents that can advance LeadingAge Minnesota's mission. Please use the criteria below as a guide. Candidates do not need to meet all the criteria, but we hope to offer a slate of directors who, together, bring strengths in all of these important areas:

- I. **Candidates *must* be an administrative officer or a member of a governing body of a Voting Member.**
- II. **Candidates who can commit to fully participate in all activities of the Board,** including, but not limited to, 4-6 in-person meetings (one meeting each year is a 2 ½ day retreat). Unless otherwise specified, each officer typically serves in their post for two years and Board members for up to two, three-year terms. 2019 Meeting Dates:
 - Friday, January 18, 9:30 am – 2:00 pm
 - Tuesday, February 5, 1:00 – 6:30 pm (LeadingAge Minnesota Board and Opinion Leaders Gathering)
 - Friday, April 5, 9:30 am – 2:00 pm
 - Friday, May 10, 9:30 am – 2:00 pm
 - June Board Retreat (Annual 2-1/2 Day Overnight Board Retreat) – Dates pending
 - Thursday-Friday, November 7-8 (1-1/2 Day Meeting held in metro area)
- III. **Candidates who have demonstrated they value LeadingAge Minnesota through their support of and participation in:**
 - **Advancement of public policy.** Examples could include:
 1. National or state commissions, task forces
 2. Association advocacy including public policy committee participation
 3. Testimony, letters, visits and other direct activities to advocate for LeadingAge Minnesota's policy agenda
 4. LeadingAge Minnesota PAC leadership and participation

- **Participation in state and national education programs** that advance LeadingAge Minnesota's mission. Examples might include:
 1. Speaker or faculty at workshops
 2. Affiliations with colleges, universities
 3. Participation in internship or mentorship programs
 4. Participation in state and LeadingAge national conferences
 5. Participation in the Leadership Academy as coach, speaker or fellow
 - **Participation in service and leadership.** Examples might include:
 1. Committees and work groups
 2. District leadership
- IV. **Candidates who can help advance the development of membership** – provider and affiliate members – in terms of numbers and diversity through:
- Contacts to strengthen important strategic relationships for LeadingAge Minnesota, such as:
 1. Nonprofit organizations or sectors serving the elderly
 2. Faith-based organizations
 3. Academic institutions
 4. Foundations
 5. Consumer groups
 6. Advocacy organizations
 7. Professional groups
 8. Business
 9. Government
 - **Demonstrated leadership in facilitating member growth in LeadingAge Minnesota,** such as:
 1. Effective member recruitment
 2. Cultivating prospects
- V. **Candidates who add diversity to the board** based on any one of a number of dimensions including but not limited to ethnicity, religion, experience, skills, geography, and type of organization such as home and community based services.
- VI. **Candidates with effective speaking skills and the ability to lead and persuade others.**
- VII. **Candidates who have the potential to be chair of the LeadingAge Minnesota Board of Directors in the future,** reflecting the qualities inherent in that position.

LeadingAge™ Minnesota

BOARDROOM

GOVERNANCE STRUCTURE

The LeadingAge Minnesota Board is composed of members who provide sound leadership and equitable representation to the membership as a whole and, collectively, represent a diversity of perspectives reflective of the LeadingAge Minnesota membership, as well as members and non-members who have specialized expertise to enhance the Board's diversity and marketplace perspective.

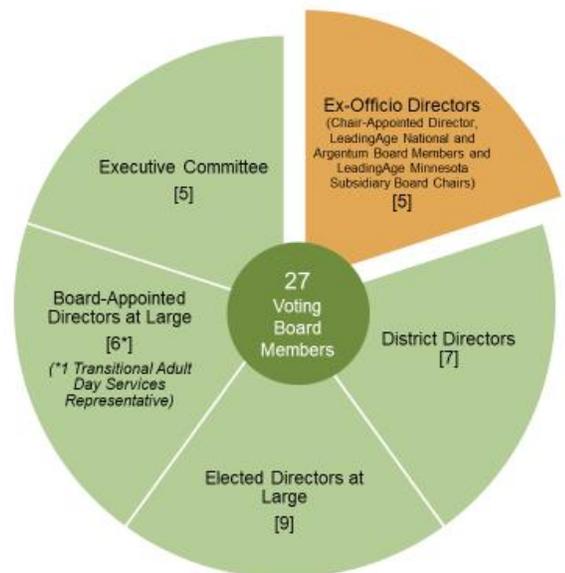
The LeadingAge Minnesota Board of Directors is composed of:

- Five Officers – Chair, Chair-Elect, Immediate Past Chair, Secretary/Treasurer and the President/CEO
- Seven District Directors elected by their respective districts
- Up to eleven Elected Directors-at-Large elected by the Voting Members
- Up to eleven Appointed Directors-at-Large appointed by the Board
- Non-Voting Directors
 - Chair-Appointed Director
 - National Affiliate Board Members
 - LeadingAge Minnesota Subsidiary Board Chairs

2018 LeadingAge Minnesota Board of Director

Invited Guests:

- LeadingAge Town Hall Convener
- LTC Imperative Steering Committee Members (if not on Board)
- Minnesota Association of Healthcare Volunteers Liaison
- MN-DONA Liaison



PRINCIPAL ACCOUNTABILITIES

- Deliberate and establish LeadingAge Minnesota's policies including long-term strategic plans and annual priorities.
- Review, formulate and adopt funding strategies; monitor short and long-term financial and program performance.
- Hire, monitor, appraise, advise, support, reward and, if deemed necessary and desirable, terminate LeadingAge Minnesota's chief staff officer/President.
- Evaluate LeadingAge Minnesota Board of Directors' performance and act to ensure leadership development and Board actions which advance and reflect LeadingAge Minnesota's mission, values and goals.

MAJOR LEADINGAGE MINNESOTA ANNUAL ACTIVITIES

- Based on an assessment of the changing environment, review and modify LeadingAge Minnesota's long-term strategic plan including multi-year strategic legislative priorities. Monitor program implementation and measure progress. Establish and modify LeadingAge Minnesota's positions as recommended by the committees and/or Board-established work groups. Review and approve annual priorities.
- Review and adopt an annual budget and recommend to the membership any dues increase needed to achieve annual objectives. (Accomplish via the Finance and Audit Committee).
- Elect LeadingAge Minnesota Appointed Directors at Large, Nominating Committee, LeadingAge Minnesota Solutions Board members and officers, and LeadingAge Minnesota Foundation Board members.

MAJOR LEADINGAGE MINNESOTA ANNUAL ACTIVITIES (cont'd)

- Periodically review the performance and organizational alignment of LeadingAge Minnesota Solutions and Value First.
- Provide input to the annual performance review of the President/chief staff officer (as performed by the Executive Committee) and establish his/her compensation and benefits based on recommendation of the Executive Committee.
- Assess membership satisfaction with LeadingAge Minnesota's performance.

BOARD MEMBER CONDUCT

- Attend LeadingAge Minnesota Board meetings regularly (two unexcused absences per year). The LeadingAge Minnesota Board of Directors meets 4-6 times per year, including a 2-1/2 day overnight retreat in the summer and a 1-1/2 day meeting in the fall. All other meetings are 4-5 hour day meetings typically held in the metro area. **2019 Meeting Dates:**
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- Study Board agenda material in advance and arrive prepared for discussion.
- Participate on and/or chair LeadingAge Minnesota committees and work groups.
- Serve as a LeadingAge Minnesota ambassador / spokesperson for LeadingAge Minnesota's positions and Board actions. Represent the Board at Association functions
- Contribute actively to Board decision-making.
- Provide candid, constructive criticism in the appropriate forum.
- Support Board decisions to members and other publics.
- Maintain confidentiality of designated information.
- Maintain a personal commitment to the mission, values, and goals of LeadingAge Minnesota.

BOARD MEMBER CHARACTERISTICS

- Passion for older adult services
- Worthy of trust
- Thought and opinion leader
- Ambassador to peers and LeadingAge Minnesota stakeholders
- Consensus builder
- Attentive listener; articulate and forthright communicator
- Innovative, risk-taking, strategic in focus
- Ability to think across broad organization for the greater good of the association and profession
- Commitment

GOVERNANCE STYLE

- Consensus-based decision making, where possible.
- Differences of opinion encouraged, with open and respectful expression of same.
- Majority rules where necessary; all Board members pledge to be supportive of a final Board action.
- Board establishes policies; chief executive officer implements policy.
- Fellowship and humor are important to what we do.





LeadingAge Minnesota Board of Directors 2018 Roster

OFFICERS:

MARK R. ANDERSON, CHAIR
President and Chief Executive Officer
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ELECTED DIRECTORS-AT-LARGE:

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APPOINTED DIRECTORS-AT-LARGE:

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JOEL THEISEN

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CHAIR-APPOINTED DIRECTOR (Non-Voting):

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EX-OFFICIO/NON-VOTING DIRECTORS:

LEADINGAGE MN FOUNDATION BOARD CHAIR

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LEADINGAGE MN SOLUTIONS BOARD CHAIR

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LEADINGAGE BOARD IMMEDIATE PAST CHAIR

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INVITED GUESTS:

LEADINGAGE TOWNHALL CONVENER

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**MINNESOTA ASSOCIATION OF HEALTH
CARE VOLUNTEERS LIAISON**

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MN-DONA LIAISON

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GO BOLD

LeadingAge Minnesota

2018 Call for Nominations

Election of Officers and Directors

LeadingAge™
Minnesota

Officer and Director Nomination Form

A. Information About Candidate

Name: _____

Current Position: _____

Organization: _____

Address: _____

Phone: _____ E-mail: _____

B. I'm nominating this person for: _____
(Specify position)

C. Candidate's prior service to/engagement in LeadingAge Minnesota (Please list offices held in district leadership, committee leadership and other ways that candidate has been actively engaged with LeadingAge Minnesota):

D. Candidate's unique qualifications for leadership in our field:

Please list:

- Leadership posts held in other organizations, civic service, e.g., local service groups, government, school boards
- Service on other boards of directors

Describe:

- The candidate's leadership style
- The candidate's experience in and knowledge of the field of aging services

Letters of support are encouraged

E. Has candidate been informed of this nomination and is candidate willing to serve?

Yes No

F. Nominated by:

Name: _____ Date: _____

Phone: _____ E-mail: _____

Please send this form by **Friday, August 10, 2018**, to:

LeadingAge Minnesota Nominating Committee
Attn: Nancy Garrett
2550 University Avenue West, Suite 350S
St. Paul, MN 55114-1900

Or via E-mail to: ngarrett@leadingagemn.org